



Transportation Construction General Permit (TCGP) Guidance

Amanda Feltz

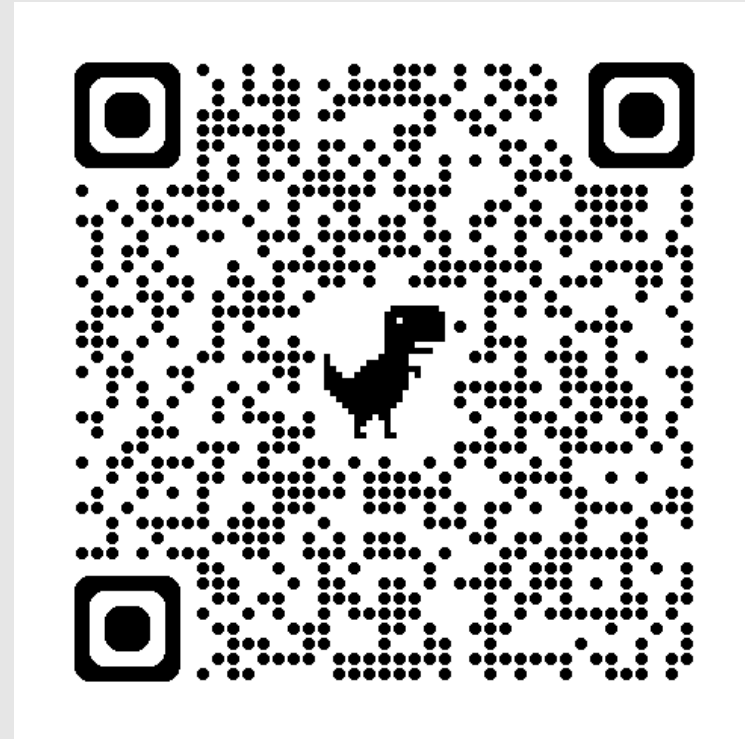
Assistant Aeronautical Environmental Coordinator

Wisconsin Airports Seminar
Stevens Point, WI

April 22/23, 2026

For a detailed explanation on the TCGP

The TCGP
Guidance
Document can be
found on the
WisDOT website



Overall Process

1

Design

Calculate
Land
Disturbance

2

~90% Design

Submit
Notice of
Intent (NOI)

3

Final Stabilization

Submit
Notice of
Termination
(NOT)

Step 1: Land Disturbance

“Any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover that may result in storm water runoff and lead to increased soil erosion and movement of sediment into waters of the state.”



Land Disturbance

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What would not be Land Disturbance?

- Work limited to pavement which *does not expose the subgrade*
 - Crack Fill and Sealcoat
 - Milling, grinding, pulverizing
- Any other activities which do not expose the subgrade
 - Work within existing buildings



Land Disturbance

A TCGP is only required if land disturbance is equal to or greater than 1 acre

It's always better to overestimate in design

Remember staging areas and haul routes

Consider temporary support activities (TSA)



Step 2: Notice of Intent (NOI)

Submission

- Submission of the NOI should occur when Final Concurrence is requested, around 90% design
- This will be changing to during the ECIP process later this year to follow administrative code NR 216
 - Everyone will be made aware when this occurs, for now, follow the current process



Notice of Intent (NOI)

Step by step guidance on submission can be found in the TCGP Guidance Document

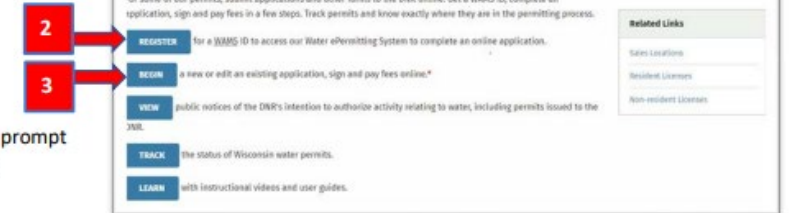


Appendix A: Submitting the Notice of Intent (NOI)

Step 1: Go to DNR ePermitting Website at <https://dnr.wisconsin.gov/permits/water>.

Step 2: Register for a WAMS ID

- You must have a WAMS ID to enter the DNR ePermitting system. If you already have an ID, skip to Step 3.

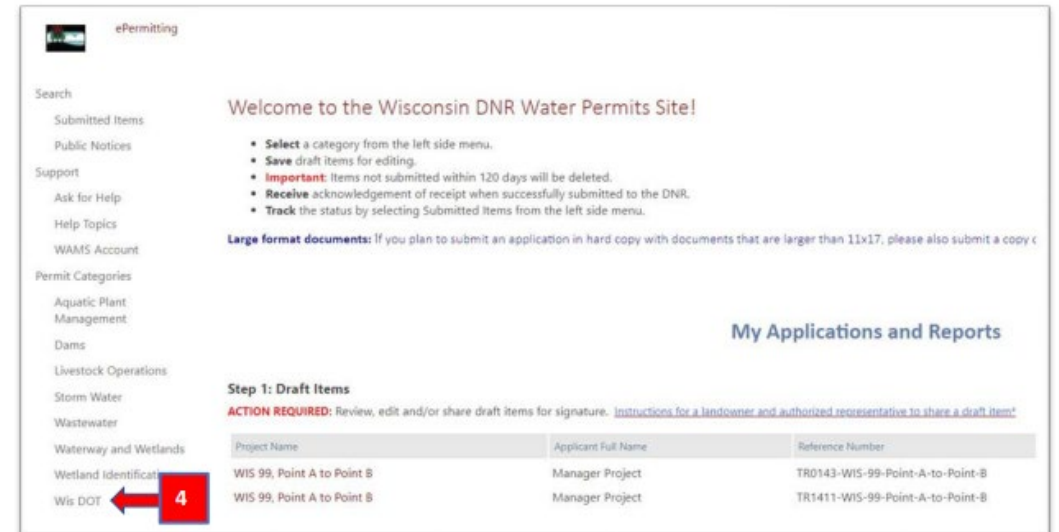


Step 3: Click on “Begin”. This will prompt you to login using your WAMS ID.

Step 4: Once you log in, your Dashboard will appear. If you save an NOI in progress, you will return to this page and click on the appropriate document under the “Draft Items”. Do not restart a new NOI for the same project.

New NOI: On the left part of the screen will be a list of permit categories. Click on “WisDOT” at the bottom of the list.

Note: Do not use the other permit options (such as “Stormwater”) – these are not for TCGP coverage.



Notice of Intent (NOI)

Signatory: 2 Options

1 (Preferred)

- Project manager completes the application and submits it

2

- The consultant completes the application and routes it to the PM for signature

***Form 3500-220 to delegate signature authority to the consultant will no longer be utilized by WisDOT BOA**



DNR ePermitting Website

Consultant:
Register for
MyWisconsin ID

State Employees:
Can begin – use
normal email and
password

WATER PERMIT APPLICATIONS

For some of our permits, submit applications and other forms to the DNR online. Get a MyWisconsin ID, complete an application, sign and pay fees in a few steps. Track permits and know exactly where they are in the permitting process.

REGISTER

for a MyWisconsin ID to access our Water ePermitting System to complete an online application.

BEGIN

a new or edit an existing application, sign and pay fees online.*

VIEW

public notices of the DNR's intention to authorize activity relating to water, including permits issued to the DNR.

TRACK

the status of Wisconsin water permits.

LEARN

with instructional videos and user guides.



Notice of Intent (NOI)

Attachments

- Attachments are not required, but should be included if available
- A submittal checklist is available to aid consultants on the [WisDOT Forms and documents webpage](#)

WisDOT BOA TCGP Submittal Checklist

Required Information:

- ☐ WisDOT Project ID
- ☐ Acreage of Disturbance
- ☐ Estimated Construction Start
- ☐ Estimated Construction Completion

Recommended Attachments:

- ☐ Erosion Control Plan (ECP) and Storm Water Management Plan (SWMP)¹
- ☐ Construction Site Implementation Plan (Erosion Control Construction Plans)²
- ☐ Wetland Assessment Method³
- ☐ Endangered Species Analysis or Threatened Resources⁴
- ☐ Site Photos
- ☐ Soil Loss / Sediment Discharge Calculations (USLE Chart)⁵

Potential Attachments:

- ☐ Site Evaluation for Storm Water Infiltration⁶
- ☐ Modeling Summary⁷
- ☐ Long Term Maintenance Agreement⁸
- ☐ Best Management Practices (BMP) Permission Letter⁹



Notice of Intent (NOI)

Internal Process

- Take a screenshot of the project area covered by the TCGP permit and save it in the Environmental Folder
 - Environmental > TCGP & ECIP > TCGP > NOI
- Forward the NOI submission confirmation email to DOTBOAEnvironmental@dot.wi.gov



TCGP Coverage

Coverage will be sent with Final Concurrence and will last 3 years following the coverage start date

- The Certificate of Permit Coverage should be posted in a conspicuous place on the construction site



CERTIFICATE OF PERMIT COVERAGE

UNDER THE
WPDES CONSTRUCTION SITE STORM WATER RUNOFF PERMIT
Permit No. WI-S066796-02

Under s. NR 216.455(2), Wis. Adm. Code, landowners of construction sites with storm water discharges regulated by the Wisconsin Department of Natural Resources (WDNR) Storm Water Permit Program are required to post this certificate in a conspicuous place at the construction site. This certifies that the site has been granted WDNR storm water permit coverage. The landowner must implement and maintain erosion control practices to limit sediment-contaminated runoff to waters of the state in accordance with the permit.

EROSION CONTROL COMPLAINTS
should be reported to the WDNR Tip Line at
1-800-TIP-WDNR (1-800-847-9367)

Please provide the following information to the Tip Line:

WDNR Site No. (FIN): XXXXX

Site Name: (Project Site Name)

Address/Location: (Project Location Address – Municipal Subdivision)

Additional Information:

Landowner: Wis DOT (Project ID)

Landowner's Contact Person: (WisDOT Contact Name)

Contact Telephone Number: (WisDOT Contact Phone Number)

Permit Start Date: (Date)

By: _____



Amendments

An amendment is required if there is a change in the project which could lead to discharge of pollutants which has not been otherwise addressed

- Examples: addition of temporary support activity (TSA) sites, additional land disturbing activities, significant changes in plans and practices
- Discussion should begin with the DNR to decide if an amendment is needed
- Amendment process is completed through emailing the DNR Liaison the approved ECIP documentation



TCGP Expiration and Renewal

Renewal is done through a batch renewal process on a quarterly basis

- If your project will not reach 70% stabilization before expiration, a renewal should be requested
- The permit renewal will last an additional 3 years
- If a renewal is not needed, the Notice of Termination (NOT) should be submitted before the permit expires



Step 3: Notice of Termination (NOT)

Don't Wait to Terminate!

WisDOT remains liable for all maintenance and releases as long as the permit remains open



Notice of Termination (NOT)

Submission of the NOT should occur when the project reaches final stabilization

- When all land disturbing activities are completed and a uniform perennial vegetative cover has been established with a density of at least 70% on unpaved areas
 - Throughout the entire project, not averaged
 - DNR approval could be obtained if vegetation is unachievable due to rocky or sandy soils



Notice of Termination (NOT)

70% Establishment



Notice of Termination (NOT)

Similar process to the NOI

- Final stabilization photos are required
 - Take several pictures, landmarks are useful
- Same two options for signatory process
 - PM completes NOT
 - Consultant drafts NOT and PM signs



Notice of Termination (NOT)

- The DNR Liaison will either accept or reject the NOT
 - Work with the liaison to address any concerns which led to the NOT being rejected
 - Can follow up with DNR if we don't hear back
- Send all submission and acceptance/rejection emails to DOTBOAEnvironmental@dot.wi.gov



Questions?

Amanda Feltz

amanda.feltz@dot.wi.gov

(608) 266-0985

DOTBOAenvironmental@dot.wi.gov

